

P. TODD RICHARDSON

Available for on-site or hybrid roles.

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PROFESSIONAL SUMMARY

Experienced Print Production Specialist and Prepress Artist with over 25 years in high-volume commercial print and packaging. Expert in prepping client-provided artwork for final production across offset, digital, and flexographic processes. Skilled in Adobe Creative Suite (InDesign, Illustrator, Photoshop) and CorelDRAW. Adept at layout correction, font matching, color optimization, and preparing files to exact press specs. Known for quality control, fast turnaround, and collaborating closely with press teams, designers, and clients.

Currently available for work, with recent experience and a strong track record of dependability and precision under tight deadlines.

CORE SKILLS

Software & Tools: Adobe InDesign, Illustrator, Photoshop, Acrobat Pro, CorelDRAW, Fiery RIP, Microsoft Excel

Print Production Expertise: Prepress Layout, Packaging Prep, Font Matching, CMYK & Spot Color Correction, File Troubleshooting, Press-Ready PDFs, Digital Asset Management, SOP Development, Quality Control

Soft Skills: Problem Solving, Accuracy Under Pressure, Cross-Functional Teamwork, Client Communication

PROFESSIONAL EXPERIENCE

Production Float – Electronics Sorting (Temporary)

Cascade Assets – Orlando, FL | Jun 2024 – Jun 2025

- Assisted with electronics teardown and materials sorting while pursuing print industry re-entry.

Press Operator / Quality Control

Pyramid Checks – Portland, ME | Mar 2022 – Jun 2023 (and 2024 contract)

- Operated Kodak and Canon digital presses for check printing.
- Performed QA and inventory improvements to enhance accuracy.

Print Production Specialist

Action Label – Sanford, FL | May 2018 – Feb 2022

- Prepared production files and dieline layouts for flexographic and prototype packaging.

- Utilized Illustrator and Photoshop to refine client artwork and generate high-quality color proofs.
- Created new SOPs for Roland LEC 330 prototype workflows.
- Coordinated closely with press operators to ensure job accuracy and minimize rework.

Output Technician – Digital Print Production

BCT Central Florida – Longwood, FL | Oct 2015 – May 2018

- Processed and preflighted marketing materials for 30+ clients daily using Adobe and RIP tools.
- Ensured color consistency and layout precision for business cards, brochures, and flyers.
- Improved internal archiving and recycling systems.

Graphic Coordinator – Packaging Production

Graphic Packaging – Concord, NH | Jul 2008 – Apr 2014

- Managed print asset coordination and packaging specs for national food and beverage brands.
- Collaborated with production teams across locations to streamline workflows.
- Assisted in client-facing production reviews and on-site evaluations.

Prepress Technician / Layout Specialist

Pre-Press Services – Houston, TX | Oct 1997 – May 2008

- Converted printed samples and sketches into high-res digital files for large-scale print jobs.
- Matched fonts, rebuilt logos, and optimized artwork to meet professional standards.
- Delivered remote support to meet tight deadlines.

EDUCATION

- California Institute of the Arts – Certificate, Fundamentals of Graphic Design, 2024

- University of North Carolina, Chapel Hill – Graduate Studies, Economics

- Texas A&M University, College Station – Bachelor of Science, Economics, 1991